

Southend-on-Sea Borough Council

Report of Corporate Director - Department for People

To
Cabinet

on
18th June 2013

Agenda
Item No.

Report prepared by: Jenni Naish, Children's Partnership
Manager and Sue Hadley, Head of Children's Services

Southend Children and Young People's Plan 2013 - 2014

People Scrutiny Committee:

Executive Councillor - Councillor James Courtney

A Part 1 Public Agenda Item

1. Purpose of Report

- 1.1 To present the 2013-14 Children and Young People's Plan (CYPP) for consideration.

2. Recommendation

- 2.1 **That the 2013-14 Children and Young People's Plan is agreed.**

3. Background

- 3.1 The CYPP co-ordinates the work of agencies working with children and families in Southend.
- 3.2 The proposed 2013-14 CYPP builds on previous plans and reflects the priorities of the Council and the Success for All Children Group to secure an ongoing improvement in outcomes. The plan has been endorsed by the Health and Wellbeing Board.
- 3.3 This updated plan takes account of:
- The areas for improvement identified in our 2012 Safeguarding and Looked After Children Inspection.
 - The progress we have made in achieving the actions which we set out in the CYPP 2012-13.
 - Our needs analysis, regular monitoring, review and self assessment, which has enabled us to identify our key areas for improvement.

4. Other Options

- 4.1 There is an option not to have a CYPP plan but this is not recommended. Ofsted highlighted our CYPP as a key plank in supporting our Outstanding capacity to improve.

5. Reasons for Recommendations

- 5.1 This Children and Young People's Plan has been developed and endorsed by the Success for All Children Group and supports the Health and Wellbeing Board Strategy aim of a Positive Start in Life.
- 5.2 The priorities and actions in this Children and Young People's Plan build on previous plans, self-assessment, external assessment and wide consultation and will assist in maintaining or improving our good performance.
- 5.2 The plan gives a clear focus to the work on the Success for All Children Group and enables resources across all agencies to be directed at those actions that will make the biggest improvement in outcomes for children and young people and their families.

6. Corporate Implications

- 6.1 **Contribution to Council's Vision & Corporate Priorities**
Achieving the priorities and strategic actions set out in the proposed Southend Children and Young People's Plan 2013-14 will contribute to the Council's vision and aims to create a better Southend - safe, healthy, prosperous and excellent. It will also meet the Council's priorities of: reducing crime and disorder and anti-social behaviour; improving outcomes for vulnerable children; enhancing the prosperity of Southend and its residents; increasing the life chances of people living in Southend and becoming a higher performing organisation.
- 6.2 **Financial Implications**
This plan is deliverable within the resources available within the Council and in partner agencies.
- 6.3 **Legal Implications**
None
- 6.4 **People Implications**
None
- 6.5 **Property Implications**
None
- 6.6 **Consultation**
This plan has been devised through discussion and consultation with the agencies and organisations which constitute the Southend Children's Partnership, Schools, and the Local Safeguarding Children Board. We undertook an on line questionnaire of children and young people and families in November 2010, November 2011 and November 2012. The plan has also been

considered and approved by the Health and Well Being Board. The priorities proposed for 2013-2014 were supported by the Children and Lifelong Learning Scrutiny Committee in January 2013.

6.7 Equalities and Diversity Implications

The proposed plan will help to promote equalities by focussing on improving outcomes for all children and young people and narrowing the gap between those who do well and those who do not. There is also an emphasis on improving outcomes for children and young people with learning difficulties and disability.

6.8 Risk Assessment

The Plan is regularly monitored and any risk of not completing or delivering actions is reviewed. Corrective actions are taken where needed.

6.9 Value for Money

Agreeing key priorities and actions ensures that resources available are targeted at those areas needing most improvement.

6.10 Community Safety Implications

The proposed plan includes a number of strategies and planned actions for keeping children and young people safe, for example, from abuse and exploitation, bullying and tackling substance misuse.

6.11 Environmental Impact

None

7. **Background Papers**

None

8. **Appendices**

8.1 Appendix 1 – Proposed Children and Young People's Plan 2013-14

The Southend-on-Sea Children and Young People's Plan

2013 – 2014

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1. FOREWORD

The Success for All Children Group brings together agencies and organisations in Southend-on-Sea with the aim of working towards improving the life outcomes of children and their families living in Southend.

We have demonstrated over the last 5 years that working in partnership is a great strength across all agencies working with children and families in Southend and this has been demonstrated by the effectiveness of our multi-agency systems and procedures in meeting the needs of children and young people in Southend and the outcomes of external inspections..

Our Children and Young People's Plan sets out how we will work together to address the key areas for improvement and deliver the high quality services that our children, young people and families need.

We have set clear priorities and actions and will work across organisational boundaries to see our vision and priorities come to fruition.

Simon Leftley
Corporate Director, Department for People
Chair, Success for All Children Group

2. REFLECTIONS ON 2012- 2013

Over the past year the Success for All Group has focussed on delivering the priorities of the Children and Young People's Plan 2012 – 2013. In this section we take a moment to highlight some of our key successes against our priorities over the year.

In June 2012 Ofsted inspected our Safeguarding and Looked after Children's Services and found our services to be good with many outstanding features, in particular ambition and prioritisation, capacity to improve in safeguarding and children feeling and being safe were graded outstanding. The inspection recognised the improvement journey and measures that we have taken to ensure that we are providing the best possible support to looked after children and that our safeguarding processes and practice is on a continuum of improvement. In addition, our Youth Offending Service 2012 inspection recognised our partnership working and our leadership and vision. Our Fostering and Adoption Services were also both inspected and graded as good during 2012. Furthermore, 83% of our Ofsted inspected children centres have been rated good or outstanding against 69% of centres nationally and 61% in the East of England, we are ranked as fourth in the country for the percentage of childcare provision graded good or outstanding.

We have taken an innovative approach to the Government's Troubled Families agenda with our Streets Ahead project. Making a key contribution to one of our partnership priorities, Closing the Divide between more advantaged and less advantaged children and families in Southend, the Streets Ahead project combines a targeted evidence based family support programme with a community lead transformation programme. The project offers families the support they need now to make the life changes they want to make, whilst providing a real opportunity to mobilise local people to help address Southend's deep-seated challenges of deprivation, social exclusion and disengagement.

Our other successes are:

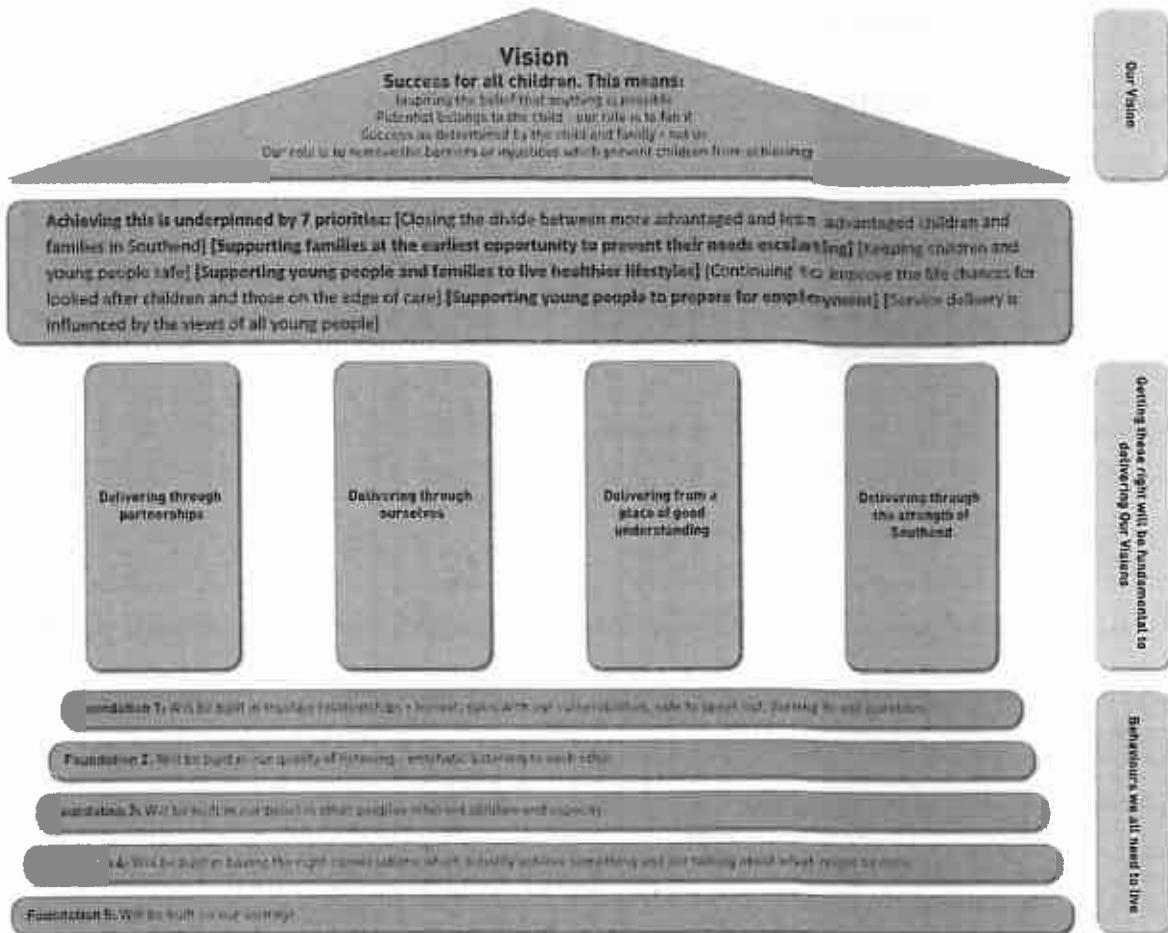
- We have re-commissioned the Tier 2 CAMH service.
- We have completed the establishment of Nurture Base provision across Southend and develop a quality standards framework
- We have increased the skills in the workforce to appropriately respond at an early stage to domestic violence through a range of training programmes.
- Our continued targeted work to reduce teenage conceptions has delivered a decrease in the year on year average rate of conception. This work has included targeting vulnerable under 18s, providing 'relationships' work, and access to services, consent and sexual safety; through working across teams including Integrated Youth Support Service, health and public health and education colleagues.
- We have worked together to tackle the issue of poverty for children and their families in Southend and across the partnership there have been many successes including offering schools eligibility checking for free in early 2013.

In summary it has been a great year and outcomes for children continue to improve locally against a challenging national backdrop, particularly for young people. Through the continued contribution and commitment of the Children's Workforce we are bucking the trends.

We remain committed to continuing our work to address the impact of child poverty and the attainment gap between some of our most vulnerable children and their peers and our action plan reflects this.

This Children and Young People's Plan for 2013-2014 builds upon our previous plans and priorities, self assessments and external assessments in order to secure ongoing continued improvement in outcomes for children, young people and families in Southend. Our detailed needs assessment and other information about the Success for All Children Group can be found at www.southendchildren.org.

3. OUR SHARED VISION



4. OUR PRIORITIES 2013-2014

The priority areas for the partnership to focus on for 2013-2014 are:

1. Closing the divide between more advantaged and less advantaged children and families in Southend.
2. Supporting families at the earliest opportunity to prevent their needs escalating
3. Keeping children and young people safe
4. Supporting young people and families to live healthier lifestyles
5. Continuing to improve the life chances for looked after children and those on the edge of care
6. Supporting young people to prepare for employment
7. Service delivery is influenced by the views of all young people

Our action plan, set out in Section 5, describes the actions that we will take to address these priorities, the date we aim to do them by, how we will judge our success and the person responsible for making it happened.

CYPP 13-14 quarterly







Report Type: Actions Report
Generated on: 09 May 2013







Action Status	
	Cancelled
	Overdue; Neglected
	Unassigned; Check Progress
	Not Started; In Progress; Assigned
	Completed

Title 1 - Closing the divide between more advantaged and less advantaged children and families in Southend.

Code	Description	Due Date	Desired Outcome	Status	Progress	Expected Outcome	Latest Note	Assigned To
CYPP1314 PIA01	Improve the link between the Primary School and Secondary School application process and the Free School Meal application process on the council's website.	01-Jun-2013	Parents applying for Reception year places are able to continue directly after school application to a Free School Meals application option.		0%			Jenni Naish
CYPP1314 PIA02	Implement the plan for 2 year old funded places	01-Sep-2013	Meet Department for Education targets for take up.		0%			Stephen Rudge
CYPP1314 PIA03	Finalise and implement the revised fair access protocol	01-Sep-2013	protocol implemented		0%			Mike Singleton
CYPP1314 PIA04	Deliver the adult college English as Secondary or Other Language programme	31-Mar-2014	English as Secondary or Other Language targets achieved.		0%			Stephen Lay
CYPP1314 PIA05	Improve the targeting of family learning for families living in the 0-30% areas of deprivation	31-Mar-2014	Family Learning programmes delivered in target communities.		0%			Stephen Lay

CYPP1314 PIA06	Oversee the Poverty Action Plan	31-Mar-2014	Provide 3 reports per year on progress with the Poverty Action Plan to the Success for All Children Group		0%		Stephen Rudge
CYPP1314 PIA07	Enhanced data analysis between Early Years Foundation Stage and Key Stage 1	01-Mar-2014	Analysis developed to enable better tracking of progress		0%		Tom Dowler
CYPP1314 PIA08	Deliver the jointly agreed action plan to target support for families living in the 0-30% most deprived areas in the borough	31-Mar-2014	37% of children centres users are resident in the 0-30% Super Output Areas		0%	Progress against this target is reviewed constantly and is an agenda item on the Children's Centre Managers Meeting.	Elaine Hammans
CYPP1314 PIA09	Deliver training and support to schools on Universal Credit and the impact it will have on Free School Meals applications.	31-Oct-2013	Deliver 2 sessions and prepare 1 guidance pack		0%		Jenni Naish
CYPP1314 PIA10	Deliver a loan shark awareness event for professionals working with vulnerable people and families in Southend	30-Jun-2013	60 professionals take up places on the event		0%		Sarah Range
CYPP1314 PIA11	Develop analysis to explore geographical and claim type data of how the essential living fund is used	31-Mar-2014	A report to the child poverty group on how the fund is utilised across Southend		0%		Veronica Dewsbury
CYPP1314 PIA12	Increase the numbers of learners taking up the Music Ensemble discount scheme by improving communication and publicity	31-Dec-2013	Increase from x to y the number of learners accessing discounts. Baseline and targets to be agreed by June 2013		0%		Phil Warner
CYPP1314 PIA13	Research and develop best practice guidance for Pupil Premium spending by 31/12/2013	31-Dec-2013	Distribute new guidelines for schools to use from 2014 ensuring improved outcomes for learners and the identification and sharing of good practice.		0%		Christopher Cheswright

CYPP1314 P1A14	Improve monitoring and evaluation systems to ensure that School Support Partners can be held accountable for identifying issues and implementing improvement measures.	30-Mar-2014	School Support Partners understand and work to accountability measures		0%		Christopher Cheswright
CYPP1314 P1A15	Encourage delivery of Foundation learning programme delivered in three schools over three terms, through working with curriculum managers at maintained schools to refresh the Foundation Learning programmes	30-Sep-2013	Programmes in place for 2013 academic year		0%		David Coleman
CYPP1314 P1A16	Develop and pilot cross-phase moderation clusters for full roll out in September 2013. 1 Headteacher, in collaboration with the Local Authority, to lead an initiative for cross-phase moderation - Early Years, Key Stage 1, Key Stage 2 and Year 6	30-May-2013	Cross-phase moderation implemented to ensure better progression between phases, increased confidence in data and better links between key stages and better outcomes for learners.		0%		Dani Wade
CYPP1314 P1A17	Establish and facilitate 2 school self-improvement groups of schools who have been graded as 'requires improvement' by Ofsted or School Review Group	20-Jul-2013	Schools in 'requires improvement' category to show areas of improvement and movement towards 'good'		0%		Alison Hoy

CYPP1314 PIA18	Policies and procedures to be developed for use by System Leaders including National Education/Local Leaders Education/Specialist Leaders Education and Teaching and Learning Practitioners	01-Jul-2013	System Leaders from Southend and Thurrock to attend a launch event and receive System Leadership toolkit		0%			Alison Hoy
CYPP1314 PIA19	Raise awareness of the impact of Key Stage 4 reforms to headline figures and teaching and learning pedagogy	31-Jul-2013	The impact of Local Authority intervention is evident from RAISE online / GCSE results.		0%			Karen Collard
CYPP1314 PIA23	To undertake timely psychological assessments using theoretical models in order to develop a package of support.	31-Mar-2014	Psychological assessment will be completed within 10 days of referral.		0%			Colin Gordon
CYPP1314 PIA24	To ensure that all Child and Family Early Intervention Team officers refer families with unemployment issues to Department of Work and Pensions.	31-Mar-2014	A visible increase of Work and Pensions records of families being referred.		0%			Kirsty Edmonds; Jacqui Lipyeat; Katie Meeks
CYPP1314 PIA25	Prepare for the implementation of the new statutory integrated Education Health and Care plan as per national requirements	31-Mar-2014	new statutory processes embedded in schools and Local Authority services		0%			Linda Harrison
CYPP1314 PIA26	Implement the first year of the 3 year Special Educational Needs strategy and monitor the action plans	31-Mar-2014	Strategy launched, performance framework in place and monitored by the Special Educational Needs strategy group		0%			Sandra Bingham

CYPP1314 PIA27	Reorganise the targeted and specialist Behavioural, Emotional and Social Difficulties provision with the establishment of the new college arrangements	30-Sep-2013	College established with the governance in place and executive head appointed and a new staffing structure completed		0%			Sandra Bingham
CYPP1314 PIA28	Implement the strategy for Nurture provision in the Borough with quality assurance systems in place	31-Mar-2014	All schools have nurture in place and evaluation shows the progress of children		0%			Sandra Bingham
CYPP1314 PIA29	Redesign the Behaviour Support Service as part of the new Behavioural Emotional and Social Difficulties college arrangements	31-Mar-2014	Evaluation from schools is positive and the service can operate successfully as a traded service		0%			Sandra Bingham
CYPP1314 PIA30	Establish the new funding arrangements for Special Educational Needs in mainstream and special schools and monitor the effective use of resources	31-Mar-2014	new funding and monitoring arrangements in place		0%			Sandra Bingham
CYPP1314 PIA31	Implement the Fair Access and Managed Moves Protocols	01-Sep-2013	All schools signed up to the protocols and Fair Access Panel in place. Children are placed within 20 school days		0%			Sandra Bingham; Mike Singleton
CYPP1314 PIA32	Provide support and challenge to mainstream and special schools to narrow the achievement gap for learners with Special Educational Needs	31-Mar-2014	schools audit and self evaluate annually and there are improved outcomes for learners with Special Educational Needs		0%			Felicienne Mallia
CYPP1314 PIA33	Embed new ICT systems in Special Educational Needs team	01-Sep-2013	statutory assessments completed within timescales and reports produced as required		0%			Linda Harrison

CYPP1314 PIA34	increase the range of provision and pathways for learners with Behavioural Emotional and Social Difficulties	31-Mar-2014	Improved outcomes for learners with Behavioural Emotional and Social Difficulties and Fixed and permanent exclusions reduced		0%			Sandra Bingham
CYPP1314 PIA35	Provide support and challenge to mainstream schools to develop their strategies and provision for pupil with Behavioural Emotional and Social Difficulties	31-Mar-2014	More schools are judged Good or better at OFSTED inspection and fixed and permanent exclusions reduced		0%			Sandra Bingham

Title 2 - Supporting families at the earliest opportunity to prevent their needs escalating

Code	Description	Due Date	Desired Outcome	Status	Progress	Expected Outcomes	Latest Note	Assigned To
CYPP1314 PZA01	Develop a language and communication strategy for Early Years providers	30-Sep-2013	Integrated strategy developed with colleagues from health		0%			Elaine Hammans
CYPP1314 PZA02	To complete early Common Assessment Frameworks, as appropriate, on young children who are accessing more targeted services prior to entry into school to ensure smooth transition in service delivery and support	31-Mar-2014	10% increase in pre school Common Assessment Frameworks across Southend		0%			Elaine Hammans
CYPP1314 PZA03	Review evidence based parenting across children's centres	31-Mar-2014	An agreed menu of parenting interventions to be delivered through children's centres		0%			Elaine Hammans
CYPP1314 PZA04	Explore the possibility of a homework club for young carers	30-Sep-2013	Decision made on whether or not to establish a homework club at Southend Adult Community College		0%			Stephen Lay










CYPP1314 P2A05	Deliver the young carers action plan	31-Mar-2014	Action plan fully delivered		7%		--April 2013 We start this year with a baseline of 473 known young carers in Southend. At the end of March the register was scrutinized and any young person who was over 18 or no longer having a caring role was archived. Hence our starting number of 473. We are now working with Premier Care Services in the first year of their 3 year contract so fully expect that we will achieve our target of 25% increase in the numbers of Young Carers in the borough. We are due to attend the Success for All Children Group in May to present our joint action plan for the coming year.	Jane Allen
CYPP1314 P2A06	Establish a single gateway for Child and Adult Mental Health Service tier 2 service in each locality	31-Jul-2013	5% increase in Common Assessment Frameworks from GPs or health consultants		0%			Jane Arnold; Cathy Braun; Victoria Pallen
CYPP1314 P2A07	Deliver training and consultancy in schools to support young people and families in Cognitive Behavioural Therapy	31-Mar-2014	training delivered in a minimum of 10 schools		0%			Colin Gordon
CYPP1314 P2A08	Develop a new Parenting Strategy 2014/16	01-Feb-2014	Strategy consulted on and implemented		0%			Gill Manton
CYPP1314 P2A09	Develop a single assessment document to assessing children's education, care and health needs	01-Feb-2014	An agreed single assessment form is produced		0%			Gill Manton
CYPP1314 P2A10	Provide advocacy and support to children with Special Educational Needs and their families at stage 3 & 4	31-Mar-2014	Families report through the use of a survey that they feel supported and understood the Parent Partnership Service.		0%			Julie Davis
CYPP1314 P2A11	Amend and distribute all Parent Partnership Service information to take into account of new Special Educational Needs legislation.	31-Mar-2014	Update information available to families, schools and early years settings.		0%			Julie Davis
CYPP1314 P2A12	Communicate new Parent Partnership Service information to schools, families, settings and partners	31-Mar-2014	Communication activity plan developed and implemented to raise awareness		0%			Julie Davis

CYPP1314 P2A13	Work with children and families with less than 95% attendance	31-Mar-2014	95% attendance		0%		Kirsty Edmonds; Jacqui Lipyeat; Katie Meeks
CYPP1314 P2A14	Work with children and families with less than 93.8% attendance	31-Mar-2014	93.8% attendance		0%		Kirsty Edmonds; Jacqui Lipyeat; Katie Meeks
CYPP1314 P2A15	Work with children and families with less than 90% attendance	31-Mar-2014	0.9		0%		Kirsty Edmonds; Jacqui Lipyeat; Katie Meeks
CYPP1314 P2A16	Ensure that all cases with poor attendance have a Common Assessment Framework	31-Mar-2014	50% of poor attendance cases have a Common Assessment Framework		0%		Kirsty Edmonds; Jacqui Lipyeat; Katie Meeks
CYPP1314 P2A17	Work in Children's Centres to encourage the use of the Common Assessment Framework in order to aid the transition to Primary School	31-Mar-2014	a 15% increase in pre school children being supported with a Common Assessment Framework through to school age		0%		Kirsty Edmonds; Jacqui Lipyeat; Katie Meeks
CYPP1314 P2A18	Deliver targeted work to all schools identified as being a Persistent Absence school (where more than 10% of school roll are deemed to be Persistently Absent pupils).	31-Mar-2014	No schools being classified as having Persistent Absence		0%		Kirsty Edmonds; Jacqui Lipyeat; Katie Meeks
CYPP1314 P2A19	Deliver Emotional First Aid training to families with complex needs identified through the Common Assessment Framework	31-Mar-2014	30% of families with complex needs who attended the course; report improvements through the Common Assessment Framework review		0%		Kirsty Edmonds; Jacqui Lipyeat; Katie Meeks
CYPP1314 P2A20	Implement the use of Common Assessment Framework in the Early Years assessment processes across education health and care	31-Jul-2013	all professionals use Common Assessment Framework as the single assessment tool in Early Years		0%		Olwen Shalis

CYPP1314 P2A21	Open objects website (new provider taking place of Open Family Service) to provide online access for parents/carers and professionals relating to activities and services available across the borough	30-Jun-2013	Website launched and communication plan in place		0%			Jane Arnold; Cathy Braun; Victoria Pallien
CYPP1314 P2A22	Ensure that families are aware of the new website facility by delivering the communication plan	31-Mar-2014	800 separate hits by end of March 2014		0%			Jane Arnold; Cathy Braun; Victoria Pallien
CYPP1314 P2A23	Improved communication with GPs	31-Mar-2014	Bi-monthly newsletters across all three localities		0%			Jane Arnold; Cathy Braun; Victoria Pallien







Title 3 - Keeping children and young people safe

Code	Description	Due Date	Desired Outcome	Status	Progress	Expected Outcome	Latest Note	Assigned To
CYPP1314 P3A01	Co-ordinate the Section 11 audit with Early Years Providers	31-Jan-2014	100% of early years settings have a completed Section 11 audit		0%			Elaine Hammans
CYPP1314 P3A02	Establish a robust reporting system for children who go missing from care or home	31-Dec-2013	Monthly report provided to Specialist Services Management Group and Departmental Management Team		0%			Laura Llewellyn
CYPP1314 P3A04	Embed the revised children missing education processes	30-Sep-2013	Stakeholders participating in process		0%			Chrissy Papas
CYPP1314 P3A05	Develop a data and performance response to the new Ofsted requirements for Social Care inspections	31-Jul-2013	Reporting prepared to respond when inspections commence		0%			Tom Dowler
CYPP1314 P3A06	Develop a data and performance response to the Munro review and working together	01-Dec-2013	Data and performance needs arising from Munro and working together are responded to		0%			Tom Dowler
CYPP1314 P3A08	Undertake an audit of school travel plans	31-Mar-2014	audit completed		0%			Anne Igoe

CYPP1314 P3A09	Ensure updated travel plans form part of any school capital expansion plans	31-Mar-2014	Plans in place		0%			Mike Singleton
CYPP1314 P3A10	Roll out the child sexual exploitation toolkit	31-Mar-2014	toolkit rolled out to all staff in specialist services. Training delivered to all Child Sexual Exploitation champions		0%			Heather Flinders
CYPP1314 P3A11	Undertake pilot project for all young people under the age of 18 who are reported missing to the police	30-Jun-2013	100% return home interviews completed and appropriate follow on action taken. Findings available to inform further service planning		0%			Julia Mackenzie
CYPP1314 P3A12	Embed the new processes for children missing from care	30-Sep-2013	100% return home interviews for LAC completed and appropriate follow on action taken. Findings available to inform further service planning		0%			Ruth Baker
CYPP1314 P3A13	Embed the process for responding to reports of domestic violence	30-Sep-2013	80% cases show management decision making within 2 working days		0%			Alison Crowe
CYPP1314 P3A14	Develop the children's services response to working together	30-Sep-2013	Action plan developed and agreed		0%			Heather Flinders
CYPP1314 P3A15	Implement the new single assessment model	30-Jun-2013	100% of assessments being completed in line with the new model		0%			Alison Crowe
CYPP1314 P3A16	Implement the learning from review on 50+ and 80+ week preceding cases to be implemented	31-Oct-2013	action plan developed		0%			Ruth Baker
CYPP1314 P3A17	Deliver the Youth Justice strategic plan	31-Mar-2014	Plan fully delivered		0%			Richard Meads

CYPP1314 P3A18	Deliver and target training for Domestic Abuse Awareness, online Assessment Framework training and Assessment skills	31-Mar-2014	50% increase in Domestic Abuse Champions in Common Assessment Framework online training sessions implemented, promoted and undertaken by Common Assessment Framework assessors from settings. 3 Assessment skill training sessions	0%			Jane Arnold; Cathy Braun; Victoria Pallen
CYPP1314 P3A19	Increase in the quality of Common Assessment Framework reviews and the number of Team around the Child and Family's that take place	31-Mar-2014	5% increase in number of Team around the Child and Family's received. 5% increase in the number of assessments processed within 10 working days	0%			Jane Arnold; Cathy Braun; Victoria Pallen
CYPP1314 P3A20	Increase the quality of Common Assessment Frameworks by undertaking 2 audits (April and October) to assess the quality of Common Assessment Framework	31-Mar-2014	Future training needs identified in a report to Local Safeguarding Children Board	0%			Jane Arnold; Cathy Braun; Victoria Pallen
CYPP1314 P3A21	embedding and publicising good practice around child employment for the children of Southend.	01-Feb-2014	20% increase in proportion of children working with work permits (baseline of xxxx in 2012/13)	0%			Kirsty Edmonds; Jacqui Lipyeat; Katie Meeks
CYPP1314 P3A22	Analyse the Your Say survey to monitor the number of children and young people who experience bullying	31-Mar-2014	Young people report low incidences of bullying	0%			Tess Boyes; Colin Gordon
CYPP1314 P3A23	Implement the anti bullying strategy and monitoring arrangements	01-Sep-2013	Strategy launched and training opportunities offered to schools- baseline of racist incidents established	0%			Tess Boyes; Colin Gordon

Title 4 - Supporting young people and families to live healthier lifestyles

Code	Description	Due Date	Desired Outcome	Status	Progress	Expected Outcome	Latest Note	Assigned To
CYPP1314 P4A01	Work with the Clinical Commissioning Groups to develop commissioning intentions for Child and Adult Mental Health Service	31-Mar-2014	An agreed commissioning plan for Tier 2 Child and Adult Mental Health Service for 2014/15.		0%			Darren McAughtrie
CYPP1314 P4A02	Develop a new alcohol strategy for children and young people	31-Mar-2014	New strategy agreed with supporting implementation plan		0%			Marie Henderson
CYPP1314 P4A03	Deliver the catch 22 training	31-Mar-2014	Deliver 3 programmes to vulnerable at risk girls aged between 13-18		0%			Chris Clark
CYPP1314 P4A04	Develop and deliver healthy lifestyle training for foster carers	31-Mar-2014	80% carers attend healthy lifestyle training		0%			Emmet Perry
CYPP1314 P4A05	Review and re-design 5-19 pathways	31-Mar-2014	Local service model for school nursing developed providing targeted early help and extra support to children and young people at times when they need it.		0%			Erin Brennan-Douglas
CYPP1314 P4A06	Commission programmes of work in partnership to encourage healthy eating in children and young people	31-Mar-2014	Mind, Exercise, Nutrition, Do-it! 2-4: 5-10 weekly sessions Mind, Exercise, Nutrition, Do-it! 5-7: 7-10 weekly sessions Mind, Exercise, Nutrition, Do-it! 7-13: 7-10 weekly sessions; 23 Lunchbox sessions. Health Exercise Nutrition for the Really Young: TBC		0%			Erin Brennan-Douglas







CYPP1314 P4A07	Deliver Eat Better, Start Better programme in partnership with early years	31-Oct-2013	40 venues audited for compliance to the new standards; 10 venues delivering 8 sessions focussing on healthy food prep in early years settings		0%				Lee Watson
CYPP1314 P4A08	Cook4Life conducting cookery courses with parents and carers. National programme to promote healthy eating and healthy lunchboxes by engaging with schools community settings and children's centres	31-Mar-2014	8-4 weekly sessions provided to high risk targeted groups; 23 lunch box sessions		0%				Lisa Holloway
CYPP1314 P4A09	Deliver National Child Measurement Programme for Yr 6	31-Dec-2013	Gain local intelligence on patterns of obesity in children to enable targeting of interventions, as part of a wider national health surveillance programme		0%				Erin Brennan-Douglas

Title 5 - Continuing to improve the life chances for looked after children and those on the edge of care

Code	Description	Due Date	Desired Outcome	Status	Progress	Expected Outcome	Latest Note	Assigned To
CYPP1314 P5A01	Plan and deliver a bespoke employability training programme for looked after young people	31-Dec-2013	Programme delivered		0%			Stephen Lay
CYPP1314 P5A03	Develop a tracking process to monitor performance on school placements for looked after children	31-Mar-2014	System set up and baseline established		0%			Chrissy Papas
CYPP1314 P5A04	Deliver the specialist services audit programme	31-Mar-2014	Audit reports show evidence of sustained improvement in the areas identified in the Safeguarding and Looked After Children inspection		0%			Heather Flinders

CYPP1314 P5A05	To lead on and support the effective running of the Corporate Parenting Group	31-Mar-2014	Regular well supported meetings that ensure the group have oversight of all agreed priority areas		0%			Heather Flinders
CYPP1314 P5A06	Develop a new private fostering communication strategy	31-Dec-2013	Increased private fostering notifications		0%			Diane Keens
CYPP1314 P5A07	Develop a plan to mitigate the impact of the welfare reforms on care leavers	30-Sep-2013	Plan developed and agreed		0%			Fleur Nichols
CYPP1314 P5A08	Develop a Local Authority Traded Company for Adoption	31-Mar-2014	Trading company developed		0%			Diane Keens
CYPP1314 P5A09	Deliver the action plan for adoption improvement through the adoption reform grant	31-Mar-2014	Plan delivered		0%			Diane Keens
CYPP1314 P5A10	Improve system for tracking progress of looked after children from their starting points to inform target setting at the Personal Education Plan meeting.	30-Mar-2014	Virtual School Portal implemented with designated teachers, social workers and the virtual school working together more effectively to accelerate progress of looked after children		0%			Sarah Beales
CYPP1314 P5A11	Increase the impact of Personal Education Plans on the achievement of looked after children	30-Mar-2014	90% of looked after children have a Personal Education Plan. Personal Education Plan targets are challenging, focused and achievable.		0%			Sarah Beales
CYPP1314 P5A12	Deliver 2 training courses to foster carers across the borough to give them the confidence to understand and intervene	01-Sep-2013	2 courses provided		0%			Colin Gordon

Title 6 – Supporting young people to prepare for employment

Code	Description	Due Date	Desired Outcome	Status	Progress	Expected Outcomes	Latest Note	Assigned To
CYPP1314 P6A01	Deliver the Jibes programme	31-Dec-2013	Programme delivered		0%			Stephen Lay
CYPP1314 P6A02	Develop a college offer as part of the package of support for raising the participation age	31-Mar-2014	Successful partnership established with other providers.		0%			Stephen Lay
CYPP1314 P6A03	Implement the findings from the Children and Lifelong Learning Scrutiny Committee In-depth review of Not in Education Employment or Training	31-Dec-2013	Plan agreed to implement the review findings		0%			Diane Keens
CYPP1314 P6A04	commission additional training to level 2 for Looked After Children	31-Mar-2014	increased number eligible to apply for apprenticeships		0%			Fleur Nichols
CYPP1314 P6A05	Implement the connexions strand Integrated Youth Support Service plan	31-Mar-2014	Plan fully implemented		8%		April 2013 - NEET for April stands at 5.3% and our as yet know destinations stands at 5.6%. There continues to be dialogue with Capita regarding our data reported to Department of Education and we have a further meeting on 24 May. We are currently investigating the possibility of undertaking work under the Youth Contract which will give extra support to young people seeking employment, education and training. This should be in place by the end of May 2013. Our traded services continues to be valued and purchased in schools across Southend with the exception of Belairs, St Bernards, Cecil Jones and we are awaiting a meeting with Futures to clarify their future plans for IAG in that school. Our Essex contracts are currently being reviewed. Our Youth Work programmes continue to be well attended and we are currently producing reports to feed into the Youth Work review that is being undertaken this year.	Jane Allen
CYPP1314 P6A06	Develop and implement a pilot scheme to develop music tuition in secondary schools that will increase participation and use of Pupil Premium Grant	30-Sep-2013	Effective and efficient use of Pupil Premium Grant for Music. Case study to be completed from Pilot and rolled out in Autumn term		0%			Phil Warner

CYPP1314 P6A07	Work with Alternative Provision providers to increase the numbers of providers; and the range and quality of provision	30-Jun-2013	New list and handbook released		0%		David Coleman
CYPP1314 P6A08	improve transitions and provision for learners with Special Educational Needs and Difficulties at post 16	31-Mar-2014	Fewer learners with Special Educational Needs are Not in Education, Employment or Training and there is a wider range of appropriate provision		0%		Margaret Wall

Title 7 - Service delivery is influenced by the views of all young people

Code	Description	Due Date	Desired Outcome	Status	Progress	Expected Outcome	Latest Note	Assigned To
CYPP1314 P7A01	Work with young people to develop a training offer for staff, partners and members in order to assist with social media usage as a communication tool	01-Sep-2013	Training offer developed and a minimum of two training dates offered		0%			Catherine Benford; Lucy Bissell; Jenni Naish
CYPP1314 P7A02	Roll out children and young people's involvement in staff appraisals across children's services	01-Mar-2014	Managers are provided with feedback on frontline social work staff to inform the appraisal process		0%			Jenni Naish
CYPP1314 P7A03	Identify other children's services team to include in the young people's appraisal process	31-Mar-2014	Teams identified		0%			Jenni Naish
CYPP1314 P7A04	Roll out the user experience and user feedback surveys as requested and compile analysis reports	01-Oct-2013	Report produced for each survey commissioned.		0%			Jenni Naish
CYPP1314 P7A05	Increase membership of Looked After Children's Council to 10 regular members	01-Mar-2014	Increase membership of Looked After Children's Council to 10 regular members		0%			Lucy Bissell
CYPP1314 P7A06	Support the Youth Mayor and Deputy to develop an action plan for their term of office	30-May-2013	Action plan prepared		0%			Lucy Bissell

CYPP1314 P7A07	Develop and pilot a reward scheme for young people's continued commitment to attending the youth council	31-Mar-2014	Analysis of the pilot reward scheme and decision on how to proceed.		0%				Lucy Bissell
CYPP1314 P7A08	Embed the young people focus groups within the adult college	31-Mar-2014	3 termly focus groups for each programme to further enhance effectiveness		0%				Stephen Lay
CYPP1314 P7A09	Recruit a young person to sit on the Admissions Forum	01-Sep-2013	Young person recruited		0%				Lucy Bissell
CYPP1314 P7A10	All managers to take account of the views of children and young people in social worker appraisals	31-Dec-2013	All social worker appraisals take account of the views of children and young people		0%				Ruth Baker
CYPP1314 P7A11	Develop a parents forum for parents of children subject to a child protection plan	31-Dec-2013	Forum developed		0%				Sue Williams

Title 1314 Commissioning Procurement and Housing

Code	Description	Due Date	Desired Outcome	Status	Progress	Expected Outcome	Latest Note	Assigned To
CYPP1314 P3A03	Ensure advice on e-safety is integral with all traded services ICT advice	31-Mar-2014	All systems purchased by schools are installed e-safety compliant		0%			Mark Churchill
CYPP1314 P3A07	Revise and implement the workforce for excellence strategy to reflect Southend response to local and national priorities	31-Mar-2014	Revised strategy agreed at Departmental Managers Team.		0%			Robert Malliff
CYPP1314 P5A02	Implement and embed the new virtual school portal	31-Aug-2013	System purchased, installed and staff trained		0%			Mark Churchill

